

Transition needs of Tranche 2 (T2) Medicare Locals (MLs)**1.12.2011**

An online survey was conducted via survey monkey during the last two weeks of November 2011, asking 18 T2 MLs for feedback about their transition needs. 7/18 MLs responded, although 1 did not answer the questions.

5 questions focused on the transition support requirements of T2 MLs in the following domains:

- ML structure and governance
- ML leadership and engagement
- ML management and business
- ML service planning and delivery
- ML transition and change management

A sixth question asked for MLs to identify other support areas that had not been raised.

The following table outlines the requests for support, the current and planned commitments of the national transition project and areas of unmet transition need.

Request	Committed National transition project activity	Planned National transition project activity
Legal support	Legal Q & A forum http://medicarelocaltransition.com.au/ You can follow this link to request your password be reissued if you have not accessed the site for some time.	N/A
Developing the Constitution and the establishment of a company.	http://www.agpn.com.au/medicarelocaltransition/governance/template-constitution	N/A
Transfer of assets from Divisions to MLs	Legal advice has warned that generic information is not advisable and asset/liability transfers should be resolved by MLs	N/A
TOR-Transition Board		Call across network for ML examples
Comparative/best practice information from T1 MLs/best practice from other organisations	Some information available on website but focused in specific areas	Generic information sharing to be supported by knowledge management pilot

Request	Committed National transition project activity	Planned National transition project activity
Public Relations/ Marketing		Refer to MLNB
Management training in leadership and change management	Accessible to members on request via transition@agpn.com.au http://www.agpn.com.au/medicarelocaltransition/change-management	Leadership framework and assessment project underway
Team Building for new ML Team		Leadership framework and assessment project includes addressing this need
Generic template for membership and stakeholder engagement	See standards and manual http://www.agpn.com.au/medicarelocaltransition/partnerships-and-engagement/stakeholder-engagement	N/A
Example position descriptions for multiple roles	The national transition project has developed an HR shared services discussion paper to consider the benefits of a national shared service which could provide this functionality. Currently under consideration.	Call across network for ML examples
Employee contract compliance	HR telephone advice helpline: consult the legal Q&As on AGPN's forum pages before you call, go to: http://agpn.com.au/medicarelocaltransition/web-forum FCB Workplace Law on (02)9922 5188 and ask to speak to the AGPN advisor. Alternatively, email hgw@fcbgroupp.com.au	N/A
Bulk deal for Financial Accounting and HR packages	The national transition project has developed an HR shared services discussion paper to consider the benefits of a national shared service which could provide this functionality. Currently under consideration.	Finance package – currently under consideration
Investigating the HR and IR	HR telephone advice helpline: consult the legal Q&As on AGPN's forum pages before	N/A

Request	Committed National transition project activity	Planned National transition project activity
implications of mergers	<p>you call, go to: http://agpn.com.au/medicarelocaltransition/web-forum</p> <p>FCB Workplace Law on (02)9922 5188 and ask to speak to the AGPN advisor. Alternatively, email hgw@fcbgroupp.com.au</p>	
Templates of staff skills audit		Suggest call across network for ML examples or commission standard.
Commissioning advice		Planned national transition project action January 2012
Exemplars of Annual & Strategic plans that have been successful in Tranche 1		Call across network for ML examples
Pop Health Planning Framework	DoHA producing template population health needs assessment	Population health discussion paper to be prepared January 2012
Training, templates, supporting links with relevant competent organisations		No current plans for action on this issue
More generic communication information that can be adapted for local purposes.		Refer to MLNB for action
Possible mediation assistance with amalgamation processes	<p>List of facilitators willing to work with Divisions/MLs http://www.agpn.com.au/_data/assets/pdf_file/0004/35257/20110127_ref_Facilitation-negotiation-mediation-service.pdf</p>	N/A
Advice on Run	Initial investigation of potential for	No current plans for

Request	Committed National transition project activity	Planned National transition project activity
Away Insurance Liability	collective policy not feasible as cover needs to be supplied by existing insurers	action on this issue
Buddy similar tranche1 MLs with tranche 2 MLs to promote lessons learnt	Mailing Lists are available for this purpose	Knowledge management pilot
HR support as required	<p>HR telephone advice helpline: consult the legal Q&As on AGPN's forum pages before you call, go to: http://agpn.com.au/medicarelocaltransition/web-forum</p> <p>FCB Workplace Law on (02)9922 5188 and ask to speak to the AGPN advisor. Alternatively, email hgw@fcbgroupp.com.au</p>	N/A